

**SUMMER HOUSE IN OLD PONTE VEDRA  
CONDOMINIUM ASSOCIATION, INC.**

**Voting Certificate Instructions**

A Voting Certificate is being provided to determine who the voting representative will be for your unit.

**If your unit is owned by more than one person (even if *husband and wife*), a corporation, or a partnership, a Voting Certificate is required.**

Please note the following information about the Voting Certificate:

1. A Voting Certificate is for the purpose of establishing who is authorized to vote for a unit owned by more than one person, a corporation or a partnership.
2. A voting certificate is **not needed** if the unit is owned by only one person.
3. **If a unit is owned by more than one person, the Voting Certificate must be signed by all of the owners of the unit or the appropriate corporate officer.**
3. A Voting Certificate is **NOT A PROXY OR BALLOT** and may not be used as such. Only an owner or the appropriate corporate officer may be named on the Voting Certificate, **not a third party**.
4. A voting certificate is valid unless revoked in writing by a subsequent certificate.

Please return the Voting Certificate, if required to:

Summer House in Old Ponte Vedra Condominium Association, Inc.  
700 Ocean Place  
Ponte Vedra Beach, FL 32082

If you have any questions regarding the Voting Certificate, please feel free to call the Management Office at (904) 285-4200.

**VOTING CERTIFICATE  
SUMMER HOUSE IN OLD PONTE VEDRA  
CONDOMINIUM ASSOCIATION, INC.**

TO: The Secretary of Summer House in Old Ponte Vedra  
Condominium Association, Inc.

Dated \_\_\_\_\_

The undersigned state they are the owners of Unit # \_\_\_\_\_ Unit Address: \_\_\_\_\_  
\_\_\_\_\_ of the above Association.

Pursuant to the documents of Summer House in Old Ponte Vedra Condominium Association, Inc., the undersigned do hereby designate the following person as voting member for the aforementioned Unit:

\_\_\_\_\_  
**(Insert Name of One Unit Owner Only  
Or One Officer or Partner Only  
Designated as the Voting Representative for Your Unit)**

**ALL OWNERS OF THE UNIT MUST SIGN BELOW  
(if unit is owned by more than one person and/or husband  
and wife)**

\_\_\_\_\_  
**(OWNER)**

\_\_\_\_\_  
**(OWNER)**

\_\_\_\_\_  
**(OWNER)**

**Or if Unit is owned by a Corporation:**

Officers of the Corporation which owns the above described unit must sign below:

\_\_\_\_\_  
President/V.P.

\_\_\_\_\_  
Secretary/Asst.Sect.

**Or if Unit is owned by a partnership:**

I am a General Partner of the general or limited partnership which owns the above described unit.

\_\_\_\_\_  
General Partner

**Or if Unit is owned by a Trust:**

I am a trustee of the trust which owns the above described unit.

\_\_\_\_\_  
Trustee